

**SGA General Election Rules (SGAGER)
Spring 2021 Packet**

Official Packet

**Amended by the Executive Board on November 22, 2020
Approved by the Student Senate on November 24, 2020**

Title I

The Pre-Election Process

Chapter 100 Election Timeline

Monday, January 25, 9:00 AM EST	Statement of Intent Form & Election Packet Available Student Government Association Website
Friday, February 5, 5:00 PM EST	All Forms Due https://louisville.edu/student/elections/2021-sga-general-application <u>NOTICE:</u> LATE APPLICATIONS WILL NOT BE ACCEPTED.
Monday to Tuesday, February 8 to 9, 8:00 AM – 7:00 PM EST	Candidacy Confirmation <u>NOTE:</u> Candidates may receive a list of their potential competitors before campaigning begins.
Wednesday, February 10	Campaigning Begins 1 minute <u>after</u> candidate list is posted and candidates are given list of questions The Dean of Students Office and/or the Chief Justice will post a list of eligible candidates to also be published by the Student Government Association. <u>NOTE:</u> The time of release depends on the abilities of the Dean of Students Office. Therefore, the release time is tentative and may be delayed.
Friday, February 12, 5:00 PM EST	Deadline for Removal from Ballot
Wednesday, February 17, 12:00 PM EST	SGA Supreme Court Sponsored Election Event/Debate Videos uploaded to Louisville.edu/student/elections
Wednesday, February 24, 6:00 PM EST	SGA Campus Issues Forum Live via Microsoft Teams
Monday, March 1, 12:00 AM EST to Thursday, March 4, 12:00 AM EST	Election Days
Thursday, March 4, 5:00 PM EST	Slate Campaign Value Reports (SCVR) and Campaign Value Reports (CVR) Due <u>NOTE:</u> Submit ELECTRONIC COPY to sgacourt@louisville.edu .
Friday, March 5, 12:00 PM EST	Disclosure of Unofficial Results <u>NOTICE:</u> Candidates will have 72 hours after the disclosure of the unofficial results to challenge the unofficial results as outlined in Chapter 500. <u>NOTE:</u> The time of release depends on the abilities of the Office of Institutional Effectiveness. Therefore, the release time is tentative and may be delayed.
Monday, March 8, 12:00 PM EST	End of Filing Deadline for Suits
Wednesday, March 10 11:00 PM EST	Remove Campaign Material by this time
Tuesday, March 16, 6:00 PM EST	Election-Related Hearings Microsoft Teams

Wednesday, March 17, 12:00 PM EST	Release of Official Results Following Court Proceedings
Monday, March 22, 12:00 AM EST To Thursday, March 25, 12:00 AM EST	Run-Off Election <u>NOTE:</u> The electronic ballot system is maintained by the Office of Institutional Effectiveness and any run-off elections depend on their abilities. Therefore, the dates set for any run- off elections are SUBJECT TO CHANGE.
Friday, March 26, 5:00 PM – 9:00 PM EST	Announcement of Run-Off Results <u>NOTE:</u> The time of release depends on the abilities of the Office of Institutional Effectiveness. Therefore, the release time is tentative and may be delayed.

¹ Cross-Reference SGA By-Laws § 605.2

² Cross Reference SGA By-Laws § 611.1

³ Cross-Reference SGA By-Laws § 604.1(a), (c).

Chapter 101 Election Scope and Voter Eligibility

101.1 *Elections Governed by SGAGER:*

- (a) The Student Body President, Student Body Executive Vice President, Student Body Academic Vice President, and Student Body Services Vice President⁴, and the College President, College Vice President, College Senators, and any other eligible College officer of any Unit of Enrollment that opts to participate in the SGA General Election,⁵ shall be elected in the SGA General Election.
- (b) The elections of all College Presidents, College Vice Presidents, and College Senators shall be in accordance with SGA rules and the rules of their respective council constitutions/bylaws that the Supreme Court has on file. If a candidate is elected through an unapproved constitution/bylaw(s), the council shall be subject to litigation or sanction(s) by SGAGER 602.1.

101.2 *Voter Eligibility for University-Wide Elections:* Any student currently enrolled at the University of Louisville is eligible to vote for the offices of Student Body President, Student Body Executive Vice President, Student Body Academic Vice President, and Student Body Services Vice President.⁶

101.3 *Voter Eligibility for College Elections:* Any student currently enrolled at the University of Louisville is eligible to vote for the offices of College President, College Vice President, College Senator, and additional College office positions within their Academic Unit.

101.4 *Voter Eligibility Determination:* The Dean of Students shall determine a voter's Academic Unit and eligibility from information on file with the University Office of the Registrar.

- (a). Students enrolled in more than one Academic Unit are expected to be able to choose which Academic Unit they would like to be used to determine their voter eligibility. When they receive their ballot, an option should be triggered that will allow them to pick their preferred Academic Unit, which will then customize their ballot according to their selected preferences. This classification only applies to college elections; any student currently enrolled at the University of Louisville will still be able to vote for University-wide offices regardless of dual enrollment.

NOTE: This option relies on the abilities of the Office of Institutional Effectiveness, Institutional Research, and the Dean of Students. If circumstances prevent this arrangement, the Dean of Students will determine a voter's Unit of Enrollment and eligibility based on their PRIMARY PROGRAM. For sufficient clarity, this means students enrolled in more than one school will only be able to vote for the school that is identified in the student's records system at their primary program. This classification only applies to college elections; any student

⁴ Cross-Reference SGA Constitution § 10.1.1; SGA By-Laws § 603.1

⁵ Cross-Reference SGA Constitution § 10.2.1; SGA By-Laws § 603.2

⁶ Cross-Reference SGA Constitution § 2.2; SGA By-Laws § 607.3

currently enrolled at the University of Louisville will still be able to vote for University-wide offices regardless of dual enrollment.

Chapter 102 Candidate Eligibility and Certification

102.1 *Candidate Eligibility*: To be eligible to run for office in the SGA General Election, a student must—

- (a.) Meet all the qualifications outlined in the SGA Constitution and the SGA By-Laws;⁷
- (b.) Complete the “Application for Candidacy Forms” by the deadline set in SGAGER Chapter 100;⁸ and,
- (c.) Be confirmed by the Dean of Students as a student in “Good Academic Standing” based on the requirements of the student’s Unit of Enrollment.⁹
- (d.) Confirmed by the Dean of Students as a student in “Good Conduct Standing”

A student may not be a candidate for more than one (1) office in any single SGA General Election.¹⁰

102.2 *Certification of Candidacy*: Dean of Students Office shall certify a student as a candidate if the student satisfies the requirements of SGAGER Chapter 102.1.¹¹

102.3 *Withdrawal of Candidacy*: To withdraw from the SGA General Election, a candidate must contact, by electronic email, the Chief Justice prior to the deadline set in SGAGER Chapter 100.

Chapter 103 Slates

103.1 *Slate Declaration*: Candidates for Student Body President, Student Body Vice President, College President, and College Vice President are not required to file as part of a slate to be eligible for candidacy but have the option to do so.

- (a.) Slates will consist of the unified campaign of two candidates only, respectively seeking the offices of Student Body President and Student Body Executive Vice President or College President and College Vice President.
- (b.) Candidates choosing to campaign as a slate must declare their intention to do so by the Statement of Intent Form & Election Packet due date, via the election form.
- (c.) Candidates choosing to campaign as a slate may campaign with and promote each other freely, so long as their activities meet the guidelines outlined under Title II.
- (d.) Candidates may not endorse nor promote any candidate not on their slate through any form of physical or digital media.
- (e.) Candidates may not pool funds utilized for election materials or campaigning purposes with any candidate not on their slate.
- (f.) Although candidates may share a unified campaign, they will be elected to their respective offices as individuals.
- (g.) Candidates may not file with more than one slate during a single election cycle.

⁷ Cross-Reference SGA Constitution § 10.1.2. (Student Body President and Vice Presidents).

⁸ Cross-Reference SGA By-Laws § 602.2(k), 601.1

⁹ Cross-Reference SGA Constitution § 10.1.2(b) (Study Body President and Vice Presidents).

¹⁰ Cross-Reference SGA Constitution § § 10.1.5, 10.2.5

¹¹ Cross-Reference SGA By-Laws § 602.2

Chapter 104 The Ballot and Other Provisions

104.1 *Online Balloting:* Ballots should be cast using the U-Link online voting system during the time indicated for voting in SGAGER Chapter 100.¹²

104.2 *Ballot Design:* Ballots shall conform to the following guidelines:¹³

(a.) Notwithstanding any other provision in the SGAGER, the ballot shall display only those races in which the voter is eligible to vote.

(b.) The ballot shall list all candidates for a single office on a single page.¹⁴

(c.) The Chief Justice shall determine the order in which the candidate appear on the ballot by lot.¹⁵

(d.) The ballot shall display each candidate's name in the form on file with the University Office of the Registrar. A different name may be used if approved by the Chief Justice.

(e.) The ballot shall not reference a candidate's slate affiliation.¹⁶

(f.) The ballot shall include the option of "Move to Next Race." Selecting the "Move to Next Race" shall not be recorded as a vote for purposes of the SGA General Election tallies.

104.3 *One Student, One Vote:* A voter shall cast no more than one (1) ballot. Voting by proxy is prohibited.¹⁷

104.4 *Polling Stations:* Personal computers and laptops may not be utilized as an "ad hoc" polling station by any person during the SGA General Election.

Chapter 105 Interest Meetings

105.1 *Interest Meetings:* The Supreme Court may hold a series of interest meetings to explain election procedures for potential candidates.

105.2 *Requests for Interest Meetings:* The Supreme Court may hold additional interest meetings to explain election procedures for potential candidates, at the request of any Student Government Association subsidiary or University Recognized Student Organization.

Title II Campaigning

Chapter 200 Definitions

200.1 "Campaigning" means any act or omission that promotes any candidate or slate of candidates or solicits votes for any candidate or slate of candidates.

200.2 "Approved Bulletin Board" means any general information bulletin board that is not a faculty, departmental, library, computer lab, or residence hall bulletin board.

¹² Cross-Reference SGA By-Laws § 602.2(a).

¹³ Cross-Reference SGA By-Laws § 602.2(c).

¹⁴ Cross-Reference SGA By-Laws § 607.6

¹⁵ Cross-Reference SGA By-Laws § 607.6

¹⁶ Cross-Reference SGA By-Laws § 607.5

¹⁷ Cross-Reference SGA By-Laws § 607.2

200.3 “Off-campus” means any location that is not “on-campus.” For purpose of the SGAGER, the University Department of Public Safety shall determine the boundaries of the University campus.

200.4 “Slate” means a pair of candidates running for the respective offices of Student Body President and Student Body Executive Vice President or College President and College Vice President under a common name or platform.

Chapter 201 On-Campus Campaigning

201.1 *Time Restrictions:* Campaigning is prohibited prior to the time set for the commencement thereof in SGAGER Chapter 100.

201.2 *Place Restrictions:* Campaigning is prohibited –

- (a.) In University-owned or affiliated residence halls;
- (b.) Unless authorized by the Supreme Court, at Student Government Association meetings, events, and functions;
- (c.) In University classrooms with the exception of RSO meetings.
- (d.) In University libraries;
- (e.) In Designated study areas; and,
- (f.) On an Election Day, within twenty-five (25) feet of a University-designated computer lab.
- (g.) On an Election Day, within twenty-five (25) feet of an SGA-sanctioned polling place.
- (h.) On an Election Day, in the University Student Activities Center.

201.3 *Manner Restrictions:* Campaigning shall conform to the following provisions:

- (a.) Unless authorized by the Chief Justice, campaigning with the aid of an amplification device is prohibited.
- (b.) Use of chalk or paint must adhere to the guidelines established in the University of Louisville Student Handbook, which provides:

Chalking is permitted only on sidewalks using light colored chalk on open, horizontal areas to allow for eventual removal by rainfall. Do not chalk under an overhang, on the buildings, or under ramps. Chalking is not permitted directly in front of doorways or on stairs to the building. Chalking is also not permitted on the sidewalks around the Speed Art Museum and within 50 feet of any of the Residence Halls. The use of industrial chalk or paint on sidewalks or buildings is prohibited.¹⁸

- (c.) The display of campaign material on approved bulletin boards –

¹⁸ A copy of the University of Louisville Student Handbook is available from the Dean of Students Office at <https://louisville.edu/dos/students/studentpoliciesandprocedures/student-handbook>

1. Shall not exceed eight and one-half inches (8.5”) by eleven inches (11”); and,
2. Shall be affixed by tacks or staples.
3. No candidates may be represented more than once on any single bulletin board.

201.4 *General Exemption:* Notwithstanding this SGAGER Title II, a candidate may take reasonable steps to organize their campaign or slate prior to the time set for the commencement of campaigning in SGAGER Chapter 100.

201.5 All in-person campaigning must be compliant with University health protocols found here: <https://louisville.edu/coronavirus/health-protocols>

1. Anyone found in violation of these guidelines may be subject to sanction by the Court

Chapter 202 Off-Campus Campaigning

202.1 Off-campus campaigning shall be subject to the SGAGER, and to any additional regulations that the off-campus venue may impose.

Chapter 203 Online Campaigning

203.1 *Time Restrictions:* Online Campaigning is prohibited prior to the time set for the commencement thereof in SGAGER Chapter 100.

203.2 *Medium Restrictions:* Social media, including but not restricted to Facebook, Twitter, Instagram, etc., may be used throughout the entire campaign and voting process. Campaigning is prohibited through:

- (a.) electronic mail distributed through a Recognized Student Organization “ListServ;”
- (b.) EngageUofL; or
- (c.) a University-hosted website.

203.2 *Manner Restrictions:* Online campaigning, including but not limited to social media, shall conform to the following provisions:

- (a.) Candidates are responsible for all online posts endorsing their candidacy, including posts made by other users and organizations.

1. **NOTE:** It is recommended that candidates create and use campaign accounts separate from their personal social media accounts to differentiate between everyday associations and slate behavior. Linking social media accounts is acceptable.

203.3 *Online & Offline Endorsements:*

- (a.) Recognized Student Organizations may openly endorse and campaign for candidates
- (b.) No University entity, department, or affiliate may endorse a candidate or slate.
 1. Any University-wide, student-run publications (i.e. *The White Squirrel*, *The Louisville Cardinal*, etcetera) are exempt. Such publications shall enjoy privileges as press.

(c.) Students associated with the University in an official capacity may not endorse a candidate in their official capacity. An official capacity will be considered to be someone involved with student government, athletics, or University departments, including but not limited to faculty, staff, and administration. This list is exemplary, not exhaustive.

1. Students associated with the University in an official capacity may endorse candidates in their *personal capacity* but are required to differentiate between posts made in their official capacity versus posts in their personal capacity.

(d.) An organization not affiliated with the University of Louisville, including but not limited to restaurants, churches, or businesses, may campaign for a candidate or slate.

203.2 *Defamation*: Criticism of another candidates' ideas or platform is allowed; defamation is not. Such posts or representations made by a candidate or on their behalf will be subject to appropriate disciplinary action or disqualification.

Title II

Campaign Finance and Value Reports

Chapter 300 Definitions

300.1 A "Campaign Value Report" (CVR) means a document that shall include—

- (a.) A typewritten list of the candidate's campaign expenditures;
- (b.) A proof-of-purchase for all of the candidate's campaign expenditures;
- (c.) A typewritten list of the candidate's monetary and in-kind contributions to their slate, if applicable; and,
- (d.) A typewritten list of all persons and entities who made monetary or in-kind contributions to the candidate, the fair market value of the contribution, and the date of contribution, if applicable.¹⁹

300.2 A "Slate Campaign Value Report" (SCVR) means a document that shall include—

- (a.) A typewritten list of all candidates affiliated with the slate;
- (b.) A typewritten list of the slate's campaign expenditures;
- (c.) A proof-of-purchase for all the slate's campaign expenditures; and,
- (d.) A typewritten list of all persons and entities who made monetary or in-kind contributions to the slate, the fair market value of the contribution, and the date of the contribution, if applicable.²⁰

Chapter 301 Campaign Value Report

301.1 All candidates must submit a CVR by the deadline set in SGAGER Chapter 100.

301.2 Any candidate who fails to submit a complete and accurate CVR shall be subject to sanction.

Chapter 302 Slate Campaign Value Reports

¹⁹ **Illustration:** For an example of a CVR, see SGAGER Appendix B.

²⁰ **Illustration:** For an example of a SCVR, see SGAGER Appendix

302.1 All slates must also submit an SCVR by the deadline set in SGAGER Chapter 100.

302.2 If a slate fails to submit a complete and accurate SCVR by the deadline set in SGAGER Chapter 100, all affiliated slate candidates shall be subject to sanction.

Chapter 303 Campaign Contributions and Endorsements

303.1 With respect to monetary and in-kind contributions –

- (a.) Except as otherwise provide in this SGAGER Chapter 303, no Recognized Student Organization shall make any monetary or in-kind contribution to any candidate or slate; and,
- (b.) Except as otherwise provided in the SGAGER Chapter 303, no University department, entity, or affiliate shall make any monetary or in-kind contribution to any candidate or slate.
- (c.) Except as otherwise provided in SGAGER Chapter 303, no external entity that might seek influence in SGA, or University decision-making, shall make any monetary or in-kind contribution to any candidate or slate. This includes but is not limited to housing properties, restaurants, etc.

303.2 With respect to endorsements –

- (a.) Except the Student Government Association and its subdivisions, any Recognized Student Organization may endorse any candidate or slate; and,
- (b.) Except as otherwise provided in SGAGER Chapter 303, no University department, entity, or affiliate shall endorse any candidate or slate.

303.3 With Respect to reuse of previous campaign materials –

- (a.) Reused campaign materials are to be reported in the CVR at fair market value.
- (b.) The CVR from the previous campaign is sufficient proof of purchase.

Chapter 304 Aggregate Expenditure Limits

304.1 The sum-total of a candidate's campaign expenditures, contributions (in-kind or monetary) made to a candidate or to their slate, shall not exceed –

- (a.) For the Office of the Student Body President, two-hundred dollars (\$200.00);
- (b.) For the Office of the Student Body Vice President, two-hundred dollars (\$200.00);
- (c.) For the Office of College President, one-hundred dollars (\$100.00);
- (d.) For the Office of College Vice President, one-hundred dollars (\$100.00);
- (e.) For the Office of College Senator, fifty dollars (\$50.00); and,
- (f.) For any additional elected Offices, fifty dollars (\$50.00).

Title III

Materials and Services Provided by the Supreme Court

Chapter 400 Other Resources

- 401.1 Candidates may use University computers to prepare campaign material.
- 401.2 Candidates may use Student Government Association resources in accordance with the Student Senate's guidelines²¹:
- (a.) Candidates will not be permitted to use material featuring the Student Government Association logo or other promotional symbols or slogans.
 - (b.) Candidates will be able to use the computers and printing machines readily available in the Student Government Association lounge.
 - 1. Each time a candidate accesses the printing services in the Student Government Association lounge, they will be responsible for cataloguing their activities in a binder that will be available at the Office of Student Involvement front desk.
 - 2. Candidates will be required to provide their own paper for printing services.
 - (d.) Candidates found to be abusing Student Government Association printing will be subject to sanction by the Supreme Court.
- 401.3 Candidate Forum: Per the SGA Constitution, the SGA Supreme Court must organize at least one forum for top four candidates (President, Executive Vice President, Academic Vice President, and Services Vice President) to communicate with students of the University of Louisville
- (a.) The event will be moderated by the Chief Justice or an appointed Associate Justice.
 - (b.) The first set of questions will be supplied by current top four officers.
 - (c.) The second set of questions will be asked by audience members.
 - 1. The moderator reserves the right to pre-screen and remove any question that are ad-hominem or otherwise inappropriate.
 - 2. Questions must be addressed to all candidates.
 - (d.) Candidates may answer or not answer questions at their discretion
 - (e.) SGA and the Supreme Court will assist any student in need of access to webcams, microphones, etc..
- 401.4 *Campus Issues Forum*: In order to give RSOs more access to top four candidates, SGA Supreme Court and the Diversity and Inclusion Committee (DIC) will work together to organize a Campus Issues Forum.
- (a.) The DIC Chair will moderate the forum or will appoint a moderator to serve in their place.
 - (b.) The DIC and Supreme Court will work with relevant RSOs to determine a list of questions related to important campus issues.
 - 1. Examples include sustainability, diversity and inclusion, and campus safety.
 - (c.) Students may ask questions.
 - 1. The moderator reserves the right to pre-screen and remove any question that are ad-hominem or otherwise inappropriate.

2. Questions must be addressed to all candidates.

(d.) Candidates may answer or not answer questions at their discretion

(e.) SGA and the Supreme Court will assist any student in need of access to webcams, microphones, etc..

401.5 *Meet the Candidates Online Forum:* Per the SGA Constitution, the SGA Supreme Court must organize at least one forum for top four (President, EVP, AVP, and SVP) candidates to communicate with University of Louisville students.

(a.) Questions will be supplied by current top four officers.

(b.) Candidates will be given questions on the day campaigning begins.

(c.) Candidates will record 60 second answers to each question, which will be compiled into one video and released on the date set in Chapter 100.

(d.) Candidates may answer or not answer questions at their discretion

(e.) SGA and the Supreme Court will assist any student in need of access to webcams, microphones, etc..

Title V

Post-Election Process

Chapter 500 Unofficial Election Results

500.1 The Supreme Court shall disclose the unofficial election results of the SGA General Election to candidates at the time set in SGAGER Chapter 100.

500.2 Any candidate or their representative may contest the validity of the unofficial results by filing a petition no later than seventy-two (72) hours following the Supreme Court's disclosure of the unofficial results.

500.3 The unofficial results are not to be disclosed to the public until they are certified by the SGA Supreme Court.

Chapter 501 Official Election Results

501.1 The unofficial election results shall become official only if two-thirds (2/3) of the Supreme Court vote to certify the results.

501.2 The official results shall be posted on the Student Government Association's website.

Chapter 502 Clean-Up Policy

502.1 All campaign materials must be removed from the University property by the deadline set in SGAGER Chapter 100.

502.2 The Student Government Association encourages candidates to recycle all suitable materials.

²¹ Cross-Reference SGA By-Laws § 606.1

Title VI

Penalties and Election Contests

Chapter 600 Definitions

- 600.1 “Good Faith” means a negligent violation of the SGAGER or of University policy.
- 600.2 “Bad Faith” means an intentional or reckless violation of the SGAGER or of University policy.
- 600.3 A “*de minimis* violation” means a violation that is unlikely to accrue votes to the wrongdoer.
- 600.4 A “frivolous claims” means a claim or argument that the party knows, or reasonably ought to know, to lack merit.
- 600.5 “Supporter” means any person who acts on behalf or for the benefit of a candidate.

Chapter 601 Burden of Proof, Evidentiary Standard, and Liability

- 601.1 *Burden of Proof:* In all cases the burden of providing an actual or attempted violation of the SGAGER or of University policy shall rest with the party alleging the violation.
- 601.2 *Evidentiary Standard:* In all cases the evidentiary standard shall be that of clear and convincing evidence.
- 601.3 *Liability:* A candidate shall be liable for their own acts and omissions, and those of their supporters.
- 601.4 *Residual Clause:* Each candidate is expected to conduct their own campaign with integrity and in a manner befitting a future leader of the University of Louisville Student Body. Notwithstanding whether the SGAGER or University policy specifically prohibits it, any act or omission unbecoming of a candidate shall subject the candidate to sanction under this SGAGER Section 601.4

Chapter 602 Assessment of Sanctions

- 602.1 *Sanctions Generally:* Notwithstanding any provision of SGAGER, the Supreme court shall determine the form, manner, and severity of any sanction in its sole discretion.
- 602.2 *Vote Sanctions:* Vote sanctions shall be assessed –
 - (a.) If against a candidate for Student Body President, Student Body Vice President, College President, or College Vice President – out of the total number of votes cast in the candidate’s race; and,
 - (b.) If against a candidate for College Senator or other elected office – out of the total number of votes cast for the candidate.
- 602.3 *De Minimis Violations:* The Supreme Court may decline to consider any claim arising from a *de minimis* violation of the SGAGER or of University policy.
- 602.4 *Frivolous Claims:* The Supreme Court may decline to consider any frivolous claim.

Title VII

Election Circuits and Advisory Opinions

Chapter 700 Election Circuit System

- 700.1 *Establishment of Circuit Court System:* The Chief Justice shall divide all “Units of Enrollment” participating in the SGA General Election into one (1) or more “Election Circuits,” and shall designate one (1) or more Associate Justices, the Chief Justice, or both, to preside over each Election Circuit as a “Circuit Justice.”
- 700.2 *Unassigned Circuits:* The Chief Justice shall be the Circuit Justice of all unassigned Election Circuits.
- 700.3 *Powers and Duties of the Circuit Justices:* The presiding Circuit Justice(s) shall have broad authority to conduct the administrative affairs of the SGA General Election on behalf of the Supreme Court. Duties of the presiding Circuit Justice shall include providing clarification as to the meaning of the SGAGER or of University policy, promoting the General Election within their circuit, and accepting all petitions filed by eligible persons within their assigned Election Circuit.
- 700.4 *Referral:* A Circuit Justice to whom a matter is presented may refer it to the Supreme Court for determination.
- 700.5 *Reservation Clause:* On the request of an interested party, or *sua sponte*, a majority of the Justices of the Supreme Court may vacate, modify, or affirm any action taken by a Circuit Justice.

Chapter 701 Advisory Opinions

- 701.1 The Supreme Court may issue “Advisory Opinions” regarding any provision of the SGAGER.
- 701.2 Advisory opinions shall be titled *In re [Questioner’s Name]*.
- 701.3 An advisory opinion is effectively only for the SGA General Election in which the Supreme Court issued it.
- 701.4 An advisory opinion may be challenged in an original action filed with the Supreme Court.

Title VIII

Run-Off Elections

Chapter 800 Run-Off Election Process

- 800.1 *General Procedure:* In the event of a run-off election, the run-off election shall be held pursuant to the timeline set in SGAGER Chapter 100, and shall be governed by the SGAGER, except as provided within this Title VIII.²²
- 800.2 *Balloting:* The placement of each candidate’s name on the ballot shall be identical to the original ballot; the names of the candidates not involved in the run-off will be removed from the ballot.
- 800.3 *Aggregate Expenditure Limitation:* Each candidate’s aggregate expenditure limit, as described in SGAGER Chapter 304, shall be increased by twenty-five percent (25%).
- 800.4 *CVR and SCVR:* Each candidate must file an additional CVR and SCVR, if applicable, no later than twenty-four (24) hours prior to the conclusion of the run-off election. The CVR and SCVR shall be prepared in the same manner as described in SGAGER Title III.

Appendix A

The 2019 Election Circuit Assignments and Contact Information

George Nalbandian, Chief Justice
george.nalbandian@louisville.edu
Circuit Assignment: College of Education, School of Music

Jacquelyn Gesser, Associate Justice
jacquelyn.gesser@louisville.edu
Circuit Assignment: College of Arts and Sciences

Ava Tomb, Associate Justice
ava.tomb@louisville.edu
Circuit Assignment: Speed School

Arushi Gupta, Associate Justice
arushi.gupta@louisville.edu
Circuit Assignment: School of Public Health

Katie Davidson, Associate Justice
victoria.davidson@louisville.edu
Circuit Assignment: Law School

Thomas Walsh, Associate Justice
thomas.walsh.1@louisville.edu
Circuit Assignment: Health Science Campus

Molly Baldock, Associate Justice
molly.baldock@louisville.edu
Circuit Assignment: College of Business

Vacancy, Supreme Court Clerk

Appendix B

Model Campaign Value Report

[OFFICE SOUGHT BY CANDIDATE]

I, [NAME], understand that a Campaign Value Report must be submitted by the time set in SGAGER Chapter 100. I further understand that failure to submit a timely and accurate Campaign Value Report shall result in a violation of the SGAGER. Total expenditures equal monetary expenditures, donations, and the market value of in-kind contributions. This total cannot exceed expenditure limit expressed in Chapter 304.

Table A:
Candidate's Campaign Expenditures and Contributions

Good, Service, or Donor:	Cost or Fair Market Value:	Proof-of-Purchase Designation Number:
...
...
...
...
Total Expenditures:	\$0,000.00	

Table B:
Candidate's Contributions to Slate

Good or Service:	Cost or Fair Market Value:
...	...
...	...
...	...
...	...
Contribution to Slate:	\$0,000.00

Table C:
Contributions to Candidate

Donor:	Good or Service:	Date of Contribution:	Fair Market Value:
...
...
...
...
Total Contributions:	\$0,000.00		

Table D:
Proof-of-Purchase Designations

In this portion, each candidate must scan and attach legible copies of proofs-of-purchase for all campaign expenditures. Each proof-of-purchase image must be assigned a "designation number" as reported in Table A, e.g., "Receipt 1."

I, [NAME], hereby represents to the Supreme Court of the Student Government Association of the University of Louisville that, to the best of my knowledge, the representations contained herein are true.

/s/ CANDIDATE'S SIGNATURE_____

MONTH DAY, YEAR__

Appendix C

Model Slate Campaign Value Report

[SLATE NAME]

The undersigned understand that a Slate Campaign Value Report must be submitted by the time set in SGAGER Chapter 100. The undersigned further understand that failure to submit a timely accurate Slate Campaign Value Report shall results in a violation of the SGAGER. Total expenditures equal monetary expenditures, donations, and the market value of in-kind contributions. This total cannot exceed expenditure limit expressed in Chapter 304.

**Table A:
Slate Candidates**

Position:	Candidate:
...	...
...	...

**Table B:
Slate Expenditures**

Good, Service, or Donor:	Cost or Fair Market Value:	Proof-of-Purchase Designation Number:
...
...
...
...
Total Expenditures:	\$0,000.00	

**Table C:
Contributions to Slate**

Donor:	Good or Service:	Date of Contribution:	Fair Market Value:
...
...
...
...
Total Contributions:	\$0,000.00		

**Table D:
Proof-of-Purchase Designation**

In this portion, the slate must scan and attach legible copies of proofs-of-purchase for all campaign expenditures. Each proof-of-purchase image must be assigned the “designation number” as reported in Table A, e.g., “Receipt 1.”

I undersigned hereby represents to the Supreme Court of the Student Government Association of the University of Louisville that, to the best of our knowledge, the representations contained herein are true.

/s/ CANDIDATE'S SIGNATURE

MONTH DAY, YEAR

/s/ CANDIDATE'S SIGNATURE

MONTH DAY, YEAR

Appendix D

Violation Notification Form²³

* * * * *

SUPREME COURT OF THE STUDENT GOVERNMENT ASSOCIATION OF THE UNIVERSITY OF LOUISVILLE

[YOUR NAME])
Petitioner,)
v.)
[NAME OF OTHER PARTY])
Respondent.)
_____)

STATEMENT OF FACTS

This Section must, in numbered paragraphs, describe the alleged violation; state the date, time, and place of the violation; and disclose the identity and contact information for any known witnesses.

ARGUMENT

This Section must clearly and accurately state the specific provision or provisions of the SGA Constitution, SGA By-Laws, SGAGER, or University policy that the complaining party alleges that the opposing party has violated.

The complaining party should also cite to any relevant decisions by the SGA Supreme Court, or to any other persuasive body of authority.

CONCLUSION

This Section must clearly and accurately set forth the relief sought by the complaining party. This Section must also include the following statement:

I hereby represent to the Supreme Court of the Student Government Association my belief in good faith that to the best of my knowledge the allegations contained herein are true.

The statement must be followed by the physical or digital signature of the complaining party, his or her contact information, and the name of the candidate(s) he or she represents, if any.

X _____
Title/Candidate Position:

Date

* * * * *

A completed version of this form shall be filed electronically.²⁴

²³ Cross-Reference SGA By-Laws § 608.3.

²⁴ Cross-Reference SGA By-Laws § 701.1.

